

Counting On-Line Classes for Employment First Participation

Nebraska will allow On-Line classes as countable Employment First participation if the following requirements are met:

1. The participant must be enrolled in an *accredited associates or bachelor's degree program that includes attendance in on campus classes.
2. The class must only be available on-line, or it must be a requirement of the school that the student take the class on-line.
The participant file should include reasonable verification of this requirement, i.e. school catalog, letter from school, etc.
3. Involvement in on-line class time will be verified by:
 - a. Log-in and log-out records available on-line from the educational institution or in electronic format. Reports of progress, such as course completion, grades, etc. must also be provided.
 - b. If log-in and log-out records are not available, the class time must occur in a supervised setting with the monitor at the site verifying class time. Reports of progress, such as course completion, grades, etc. must also be provided.
4. Unsupervised study time will be based on the actual hours of class time the participant has during the week, as verified on the Education Verification Timesheet.

All other requirements for approving the Vocational Training or Postsecondary Education component apply.

The Department will not purchase computer equipment or internet connections to allow participation in on-line coursework.

Any requests for exceptions to the above requirements must be sent to the TANF Policy Unit for approval.

*The accreditation must be recognized by the U.S. Department of Education (USDE) or the Council for Higher Education Accreditation (CHEA) for participation in Title IV of the Higher Education Act of 1965 programs and listed in their database:

- Council for Higher Education Accreditation (CHEA)

<http://www.chea.org> - This website will take you to a list of Recognized Accrediting Organizations

- U.S. Department of Education

<http://www2.ed.gov/about/offices/list/ope/index.html> - This website will provide you with a list of accredited educational institutions.